Bowmoor S.C Training Committee
Minutes of the meeting

Date of meeting: 7:30pm on 4th March 2021 via Teams video call

Those present: James Relph (JR), John Banbrook (JB), Nigel Fletcher (NF), Charlie Sansom

Apologies received from: N/A

1.0 RYA Training for 2021

1.1 James started the meeting with a brief update from last week's RYA Training Principle meeting, including the possibility of arranging DI, SI and AI courses. It was agreed John would push to get a DI course at Bowmoor in June or July whilst James would discuss with the other local clubs about arranging the SI course.

1.2 We also discussed the RYA's approach to 'lapsed instructors' and it was agreed we would approach Ian Marshall to see if he would be interested in looking to requalify.

1.3 Looking at the Government's announcement on the virus restrictions, it was agreed that no in door training could take place until after the 17th May. In preparation for the forthcoming season we agreed to hold 2 CPD refresher days for all instructors with a requirement that they attend at least 1 day in order to be allowed to teach this year. The CPD days would cover not only sailing and teaching skills but also powerboat handling.

2.0 Bowmoor Operations Manual

2.1 The manual is now in draft form following the last inspection. Nigel has agreed to add in the equality policy as requested during our recent inspection. Once complete this will be sent to James for final sign off.

3.0 RYA Annual Inspection

3.1 The inspection raised a number of points, including the usual lesson plans. James has managed to get copies of South Cerney's lesson plans, which have been used in a RYA inspection and therefore the committee have agreed to revise these plans to meet the requirement of Bowmoor SC. Nigel has already updated the powerboat courses, Charlie has agreed to review the sailing lesson plans. Once reviewed, these will need to be checked to ensure consistency in approach and layout of the PB and sailing plans.

3.2 Other items required following the inspection:

- Training Course White Board – to show who is SI on the day, along with number of boats and students on the water – to be on display in the James Room
- Powerboat Whiteboard – used to highlight defects, faults etc on powerboats and to be displayed in the powerboat shed
- Dinghy Whiteboard – used to highlight defects, faults etc on all sailing dinghies and to be on display in the training room

3.2 A brief discussion was held on the future requirements within the 5 year plan. James is submitting a grant application to Sport England for 1 Neo and 2 Zests to increase the size of the training fleet. Plans for any double handed boats will be put on hold until training has resumed, and future requirements are known.

4.0 AOB

4.1 All AOB covered in the main meeting points

Meeting closed at 8:35pm