**BOWMOOR EXECUTIVE COMMITTEE MEETING – 25 JAN 2021**

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| Attendees: | Tom Whittingham | Commodore |
| | David Fewings | Vice Commodore (House) |
| | John Banbrook | Rear Commodore (Sailing) |
| | Geoff Silcock | Treasurer |
| | Doug Roberts | Membership Secretary |
| | James Relph | Training Principal |

Apologies: Jacqui Thomas, Karen Cooke

| Item | Topic | Action |
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| 1. | **CDC Grants**<br><br>The terms and rationale for the lockdown/business disruption grants were discussed and it was decided that it was better to apply for the grants and return them if we later considered the Club had not incurred severe financial loss. There was no mechanism for retrospective grants. We had already committed to membership rebates for loss of access and our winter training programme was cancelled. We also recognised we needed to look at spending to improving resilience.<br><br>**Action**. Apply for applicable Grants. | Treasurer |
| 2 | **Management Catchup**<br><br>Lockdown was likely to run throughout February; this time should be used to complete some long admin projects:<br>- Operations Manual<br>- Training Operations Manual<br>- Club Risk Assessment<br><br>**Action**. Target date for completion 1 March 2021. | All |
| 3 | **Projects & Resilience**<br><br>There were a number of potential improvements that could be made that should directly increase our resilience.<br><br>Clubhouse improvements were identified as showers, changing room ventilation, cubicles all of which should be considered as a potential building extension project. This should be something for the Facilities Committee to consider. It would be possible to apply for a large grant from Sport England (£50K+). This could be outsourced as a major project and it may be possible to use an agent known to John from previous school management works.<br><br>**Action**: Investigate external agent<br><br>Externally, we should press ahead with the regrading of the beach to increase launching zone area.<br><br>**Action**: Check with Natural England. | RC Sailing<br><br>Cdre |

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| | The electric entrance barrier project should also be outsourced. At the same time YOO should be pressed to install the main (forest) gate.<br><br>**Actions**: Identify Project Office and delegate<br><br>Liaise with YOO for gate installation.<br><br>There was the scope to consider increasing our single-handed fleet which would attract a grant of up to £10K form Sport England. This might equate to 2 x Zest and 1 x Neo.<br><br>**Actions**: Consider Sport England bid for more boats. | VC Facilities<br><br>Cdre<br><br>RC Sailing / Training |
| 4 | **AOB**<br><br>**a.** Minutes. We still need to get AGM and some more recent minutes posted on the website page.<br><br>**b.** Back to Training. We need a plan on how to we could resume some form of basic level training for the summer. | Cdre<br><br>Training |
| 5 | **Next Meeting**<br><br>TBD. | |

Tom Whittingham
For the Sec
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