

# **Bowmoor Sailing Club Zoom Exec Meeting 26th October**

**Present:** Tom Whittingham, Geoff Silcock, David Fewings, Jacqui Thomas, Doug Roberts, James Relph, Karen Cook

**Apologies:**

## **Agenda / Minutes**

Rosemary has sent a note to Tom today, stepping down from duties on committee and as SI for personal reasons – Tom to arrange note of thanks to Rosemary at AGM

### **Preparation for AGM**

Tom summarising need to get prep for AGM done soon as possible to meet the 4 week lead-time on AGM date.

Overall,

Tom will write Cpwe have been on top of the Covid restrictions.

We need to have all comments from the floor at least 2 weeks before the AGM – we cannot accept AOB on the day when we are doing the AGM via Zoom.

All questions from the floor to be submitted in writing 2 weeks ahead of the AGM

General questions are to be sent into 'Contact@' email

Copy of accounts and minutes from all meetings from March onwards to be posted on public forum and then individuals can be signposted

Tom to speak to Charlie to set up folders on the website for reports and minutes and accounts

All reports to be published on the website by the end of this week

Commodore report will highlight that all options to keep Bowmoor as fully functioning will be undertaken and each stage will be risked assessed and follow up action taken according to risk output, as has been the approach throughout

### **Sailing Program changes**

John reported that he had had positive feedback on the new race format – nice to be able to do a line start

It is too demanding for one person in the race hut to manage the race, especially the finish

Will need at least 4 people on duty (2 from same household in race hut and 2 from same household in the powerboat)

Request for an earlier start to racing – need to liaise with Fabiana to tie in with youth hour of power – Tom to action talking to Fabiana

There are a couple of Toppers who want to join the pursuit racing – in order to make the whole fleet timings work, then the slower boats need to start at minus 6 minute point. The race officers to be flexible, changing whole pursuit race to accommodate slower boats, would make the race too short for the fast boat fleet

Tom to ask for university teams to send their risk assessments through and to ask they don't come on Sunday. They are not being as compliant as they might be with regards to changing room requirements and social distancing. Tom to reinforce the Bowmoor ground rules.

Changes to swimming times have been requested following the change in the clocks., as swimming slots are now in the dark. Swimming need to be completed by twilight. Doug to submit proposal for changing swim times, keeping same days allocated to swimming

### **Training**

James and Nigel have collated the training manual and submitted to the RYA in advance of the RYA inspection. Karen to send updated contact details

### **Facilities**

David is happy that he has the fundamentals for the Facilities report

Tom said a big thank you to David for taking the lead in getting the Oppie racks constructed – some expenses are due to be submitted this week

## **Membership**

Doug reported there are still circa 100 people yet to renew

Doug to complete membership report and include the discussed amendments to membership group caps

## **Finances**

Geoff flagged that the Exec needs to appoint a management committee for the Supporters club,

Current positions in management committee

John – Chairman

Doug - Secretary

Geoff – Treasurer

Proposed that we maintain the existing committee, Vote carried unanimously

## **AOB**

How to we handle questions – JT to summarise for Exec discussion prior to AGM

Main Gate – now we are outside of the summer peak for casual lake users, propose that we leave the gate open on Saturday and Sunday to reduce the contact points - for the winter period. – voted to support this. Need to reinforce that the last person out locks up! If in doubt lock it up

Tom getting a risk assessment through from a contact to give guidelines on Hacketts operating as a table service café service. John is not supportive of Hacketts operating a table service. Bowmoor is not a business, it is the Directors that carry the responsibility to ensure guidelines are being adhered to. Evidence would suggest that compliance of guidelines are not being followed. Need to have confirmation that Directors are able to waive the liability for the £10k fine.

Other concern is if Bowmoor is pinged as a hotspot – would PHE close the clubhouse or the whole facility?

Karen confirmed that the latter is the most likely outcome. Request for any exec members to have evidence of PHE closing clubs for breaches / and or covid hot spots

Tom to speak to RY legal and PHE to revert on those 2 points.

Doug – swimming safety rules. Need to publish new rules.

Cara Gibson has been on to Doug saying it is a legal obligation that a risk assessment for each activity is published on the website. Tom says that the risk assessments have been re-done from the 2016 risk assessment – needs to be published on website

Tom to confirm with Sally Heathcoat to ensure each individual activity is covered

Doug – Are we happy for Doug to revert to groups re group memberships based on the email discussion on restrictions to scope of the membership. Point out that this is a clarification of the entitlement rules NOT an amendment

Need to submit AGM agenda next week

Need to agree how we logistically run the meeting – allocate who is running meeting and who is monitoring questions.

Run a rehearsal the week before with sub-committee members